



	Postmarked by 9/18/2020	Postmarked by 10/30/2020	Standard Rate
1–5 people	\$629/ea.	\$649/ea.	\$699/ea.
6–10 people	\$619/ea.	\$639/ea.	\$699/ea.
11–15 people	\$609/ea.	\$629/ea.	\$699/ea.
16+ people	\$599/ea.	\$619/ea.	\$699/ea.

Optional Programs	By 11/19/20	On-site Rate
Leadership Master Class	\$175/ea.	\$249/ea.

All prices above are per person. To qualify for a group discount, all registrations must be submitted together.

**REGISTER:** Online: [www.NCSLFall.com](http://www.NCSLFall.com) | Email: [support@magnapubs.com](mailto:support@magnapubs.com)  
 FAX: 888-936-4400 | Mail: 2718 Dryden Drive, Madison, WI 53704

**SECTION 1: ATTENDEE INFORMATION** Complete this section for each attendee. Please print.

First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
 Badge Name \_\_\_\_\_ Job Title \_\_\_\_\_  
 Campus Group or Dept. \_\_\_\_\_ Institution \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_  
 Phone \_\_\_\_\_ Email (required) \_\_\_\_\_  
 ADA Accommodations (requests must be received by September 25, 2020) \_\_\_\_\_  
 Vegetarian  Vegan  Gluten Free  Lactose Intolerant  I have a specific, life-threatening food allergy: \_\_\_\_\_  
 REGISTRATION FEE..... \$ \_\_\_\_\_  
 Optional Student Preconference Workshop Registration Fee—Leadership Master Class \$175 (\$249 on-site)..... \$ \_\_\_\_\_  
**TOTAL in U.S. Dollars**..... \$ \_\_\_\_\_

**SECTION 2: BILLING & PAYMENT INFORMATION**  Same as Above

If you are registering a group, complete this section only once. Please print.  
 First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
 Title \_\_\_\_\_ Department \_\_\_\_\_  
 Institution \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_  
 Phone \_\_\_\_\_ Email (required) \_\_\_\_\_  
**Cancellation Policy:** Full refunds will be given for cancellations received by October 9, 2020. Cancellations received after October 9, 2020 are subject to a \$150 service charge per person. Canceling a registration after November 6, 2020 will require payment of the full registration fee. Persons who sign up for the conference but do not attend will be charged the full registration price. Substitutions and name changes can be made at any time. All cancellations must be received in writing. You can also email your cancellation notice to our customer service department at [support@magnapubs.com](mailto:support@magnapubs.com). Include "Cancellation for Fall 2020 NCSL" in the subject line.  
**PAYMENT OPTIONS** (Accounts 30 days past due are subject to a 1.5% service fee per month, 18% per annum)  
 Check payable to *Magna Publications*, in U.S. funds, is enclosed  
 Bill Me (Federal ID #39-1286980) PO number  
 Credit Card:  MasterCard  VISA  American Express  Discover  
 Credit Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_  
 Authorized Signature \_\_\_\_\_  
 (Charge will appear as Magna Publications, Inc.)  
**X Signature** (I agree to the terms below) \_\_\_\_\_ **DATE** \_\_\_\_\_  
 The "Conference Management" (Magna Publications, Inc., its officers, directors, agents, and employees) shall not have any responsibility or liability for personal injury en route to and from the NCSL conference or at any time on site. Conference Management shall not have responsibility of liability for unsafe or illegal acts of the hotels, suppliers, entertainers, tour operators, and airlines that are directly or indirectly involved with the conference. Attendees who purchase non-refundable airline tickets do so at their own risk. I agree that any photos or videos taken of me may be used for NCSL promotional purposes or resale. Total amount of any liability of the Conference Management will be limited to a refund of the attendance fee.