**Leadership in Higher Education Conference**

**October 12-14, 2023 | Orlando, FL**

 **All proposals must be submitted online; however, you can use this document to see what information we’re requesting for the different session types, including word count.**

**Presentation Title (10 words max.):**

**Number of Presenters:**

**Lead Presenter Information:**

First Name: Last Name:

Professional Title: (e.g. Dean, Department Chair, Program Director, etc.)

Institution:

Street Address including City, State, and Zip:

Phone Number:

Email Address:

**Co-presenter Information: (up to four)**

First Name: Last Name:

Professional Title: (e.g. Dean, Department Chair, Program Director, etc.)

Institution:

Email Address:

**Presentation Information:**

**Which topical area does this presentation support?**

\*\*Select one\*\*

* **Leadership and Professional Development**
* **Diversity, Equity, and Inclusion**
* **Institutional Culture and Climate**
* **Student Recruitment, Retention, and Success**
* **Special Topics in Academic Leadership**

**60-Minute Session**

Please provide an abstract and learning goals for your session. If selected, this abstract will serve as the description in the conference program. A clear and concise description is critical. (100 words max).

Content & Context: In numbered list form, indicate why this content is important. How does it impact leadership in higher education? (125 words max.)

In numbered list form, document the literature references that support your proposal. (100 words max)

How will you ensure that the strategies you are recommending are relevant to a wide range of institutions?

Activities: How will you involve your audience beyond Q&A?

The audience for your presentation (select one):

* is new to this topic.
* has some experience with this topic.
* is experienced in this topic and is ready to learn more.

**Audio Visual:**

Microphones, Data Projectors/LCD, and Internet will be in each meeting room.

If selected, I agree to submit an electronic version of my PowerPoint slides to conference organizers 1 month before the start of the conference.

Presenters are responsible for their own conference registration fee, travel, and lodging.