

Leadership in Higher Education Conference

October 1–3, 2020 | Baltimore

All proposals must be submitted [online](#); however, you can use this document to see what information we're requesting for the different session types, including word count.

Presentation Title (10 words max.):

Number of Presenters:

Lead Presenter Information:

First Name: Last Name:

Professional Title: (e.g. Professor of Biology, Department Chair, VP for Academic Affairs, etc.)

Name of Institution:

Street Address including City, State, and Zip:

Phone Number:

Email Address:

Co-presenter Information: (up to four)

First Name: Last Name:

Professional Title: (e.g. Professor of Biology, Department Chair, VP for Academic Affairs, etc.)

Name of Institution:

Email Address:

Presentation Information:

Please check if this proposal is for a 60-minute session or for a 90-minute poster session.

60-Minute Session

90-Minute Poster Session

Which topical area does this presentation support?

****Select one****

- **Academic Leadership and Professional Development**
- **Administrative Leadership and Professional Development**
- **Diversity, Inclusion, and Compliance**
- **Institutional Evaluation and Assessment**
- **Hiring, Development, and Retention**
- **Institutional Culture and Climate**
- **Special Topics in Academic Leadership**

60-Minute Session

Please provide an abstract for your session. In addition, list your top four learning goals. If selected, this abstract will serve as the description in the conference program. A clear and concise description is critical. (100 words max).

Content & Context: In numbered list form, indicate why this content is important. How does it impact leadership in higher education? (125 words max.)

In numbered list form, document the literature references that support your proposal. (100 words max)

How will you ensure that the strategies you are recommending are relevant to a wide range of institutions?

Activities: How will you involve your audience beyond Q&A?

The audience for your presentation (select one):

- is new to this topic.
- has some experience with this topic.
- is experienced in this topic and is ready to learn more.

90-Minute Poster Session

Please provide a brief description of your poster session. (100 words max)

Describe your topic's relevance to a diverse audience of college leadership. (100 words max)

Identify the top three takeaways for attendees.

Note: *Program planning committee reserves the right to edit description and title of presentation as necessary.*

Audio Visual:

Microphones, Data Projectors/LCD, and Internet will be in each meeting room.

If selected, I agree to submit an electronic version of my PowerPoint slides to conference organizers 1 month before the start of the conference

Presenters are responsible for their own conference registration fee, travel, and lodging.